

# SAFETY & QUALITY MANAGEMENT PLAN(SQMP)

## Green Span Trading & Contracting

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### 1. INTRODUCTION

This Safety & Quality Management Plan (SQMP) defines the systems, procedures, responsibilities, and controls adopted by **Green Span Trading & Contracting** to ensure that all works are executed **safely, to the required quality**, and in full compliance with: - Laws and regulations of the **Sultanate of Oman** - Client and project specifications - Applicable international standards and best practices

This plan applies to all employees, subcontractors, suppliers, and visitors engaged in company activities.

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### 2. OBJECTIVES

#### 2.1 Safety Objectives

- Achieve **zero fatalities and zero major accidents**
- Prevent occupational injuries and illnesses
- Provide a safe and healthy working environment
- Promote a strong safety culture at all levels

#### 2.2 Quality Objectives

- Deliver works that meet or exceed contractual requirements
  - Prevent defects, rework, and non-conformities
  - Ensure consistency and continuous improvement in quality performance
  - Achieve client satisfaction
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### 3. MANAGEMENT COMMITMENT

Top management of Green Span Trading & Contracting commits to: - Provide adequate resources for safety and quality management - Ensure compliance with this SQMP at all project sites - Promote leadership, accountability, and continual improvement - Stop any unsafe or non-conforming work immediately

Safety and quality shall **never be compromised for cost or schedule**.

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## 4. ORGANIZATION & RESPONSIBILITIES

### 4.1 Managing Director / General Manager

- Overall responsibility for Safety & Quality performance
- Approval of policies, plans, and procedures

### 4.2 Project Manager

- Implementation of SQMP at project level
- Coordination with client and consultant
- Ensure availability of competent staff and resources

### 4.3 HSE Officer

- Monitor safety performance and site compliance
- Conduct inspections, audits, and toolbox talks
- Investigate incidents and recommend corrective actions

### 4.4 QA/QC Engineer

- Implement Quality Management procedures
- Prepare and maintain Inspection & Test Plans (ITP)
- Ensure compliance with drawings, specifications, and standards

### 4.5 Supervisors / Foremen

- Direct supervision of work activities
- Ensure safety rules and quality procedures are followed
- Report hazards, incidents, and non-conformities

### 4.6 Workers

- Follow safety instructions and quality requirements
- Use PPE and tools correctly
- Report unsafe acts and defects

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## 5. SAFETY MANAGEMENT PLAN

### 5.1 Hazard Identification & Risk Assessment

- Identify hazards before starting any activity
- Prepare Risk Assessments and Method Statements (RAMS)
- Apply hierarchy of controls (elimination, substitution, engineering, administrative, PPE)

## 5.2 Permit to Work System

Permits shall be implemented for: - Hot works - Confined space entry - Excavation works - Working at height

## 5.3 Training & Competency

- Site HSE induction for all personnel
- Job-specific training and certification
- Regular toolbox talks

## 5.4 Personal Protective Equipment (PPE)

Mandatory PPE includes: - Safety helmet - Safety shoes - High-visibility vest - Gloves and eye protection (as applicable)

## 5.5 Emergency Preparedness

- Emergency response plan for fire, accident, spill
- First aid facilities and trained first aiders
- Emergency drills conducted periodically

## 5.6 Incident Reporting & Investigation

- Immediate reporting of incidents and near misses
  - Root cause analysis
  - Implementation of corrective and preventive actions
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# 6. QUALITY MANAGEMENT PLAN

## 6.1 Quality Control System

- Works executed as per approved drawings and specifications
- Inspection and testing at defined stages
- Quality records maintained and submitted

## 6.2 Inspection & Test Plans (ITP)

ITPs shall be prepared and approved for: - Rock soiling works - Riprap works - Reinforcement fixing

## 6.3 Material Control

- Materials procured from approved sources
- Material inspection upon delivery
- Proper storage and handling

## 6.4 Non-Conformance Control

- Identification of Non-Conformance Reports (NCR)

- Corrective and preventive actions
- Follow-up and closure of NCRs

## 6.5 Document & Record Control

- Controlled issue of drawings and documents
  - Maintenance of quality and safety records
  - Proper filing and traceability
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## 7. SUBCONTRACTOR MANAGEMENT

- Subcontractors must comply with this SQMP
  - Submission of HSE plans, RAMS, and ITPs
  - Continuous monitoring of performance
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## 8. MONITORING, AUDIT & REVIEW

- Regular site inspections and audits
  - Monitoring of safety and quality KPIs
  - Management review meetings
  - Continuous improvement initiatives
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## 9. COMMUNICATION & CONSULTATION

- Safety and quality meetings
  - Toolbox talks and briefings
  - Display of policies and procedures at site
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## 10. DISCIPLINARY ACTION

Failure to comply with safety or quality requirements may result in disciplinary action, including removal from site.

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## 11. CONCLUSION

Green Span Trading & Contracting is committed to implementing this Safety & Quality Management Plan to ensure safe operations, high-quality workmanship, and full compliance with legal and contractual obligations.

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## 12. APPROVAL

### For Green Span Trading & Contracting

Name: \_\_\_Hafiz Farhan Shah Muhammad

Designation: \_\_\_General Manager

Signature: \_\_\_



Date: \_\_\_18-01-2026



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**“Safe Work – Right First Time”**